

## BY-LAWS FOR NATIONAL JUNIOR HONOR SOCIETY CHAPTER

### St. Paul Lutheran School, Boca Raton, Florida

#### ARTICLE I: NAME AND PURPOSE

- Section 1:** The name of this chapter shall be the St. Paul Lutheran Chapter of the National Junior Honor Society of St. Paul Lutheran School in Boca Raton, Florida.
- Section 2:** The purpose of this chapter shall be to create enthusiasm for scholarship, to stimulate desire to render service, to promote leadership, to develop character, and to encourage good citizenship in the students in the classrooms of St. Paul Lutheran School.
- Section 3:** The NJHS shall be under the sponsorship and supervision of the National Association of Secondary School Principals (NASSP) in Reston, VA.

#### ARTICLE II: THE PRINCIPAL

- Section 1:** The principal shall reserve the right to approve all activities and decisions of the chapter.
- Section 2:** The principal shall annually appoint a Chapter Advisor, who may serve consecutive terms in years.
- Section 3:** The principal and the advisor will annually appoint a Faculty Council composed of five members of the school's faculty who may serve consecutive terms.
- Section 4:** The principal shall be part of the appeal process for non-selection or dismissal cases.

#### ARTICLE III: THE CHAPTER ADVISOR

- Section 1:** The advisor is responsible for the direct, day to day supervision of the chapter and is the liaison between faculty, administration, students, and community.
- Section 2:** The Chapter Advisor shall maintain files on membership, chapter history, activities, and financial transactions.
- Section 3:** The Chapter Advisor shall regularly review each member for compliance with society standards and obligations.
- Section 4:** The Chapter Advisor shall help the chapter officers to understand and carry out their duties.
- Section 5:** The Chapter Advisor shall be an ex-officio, nonvoting member, sixth member of the faculty council.

**Section 6:** The Chapter Advisor shall be a member of the staff, appointed annually by the principal.

#### **ARTICLE IV: THE FACULTY COUNCIL**

**Section 1:** The Faculty Council shall consist of five voting faculty members appointed by the principal and Chapter Advisor. No principal or assistant principal should be a voting member of the Faculty Council.

**Section 2:** The term of the Faculty Council shall be one year. Members may be appointed to consecutive terms.

**Section 3:** The Faculty Council will meet at least once a year to nominate and select new members to be invited to the NJHS of St. Paul Lutheran School.

**Section 4:** The Faculty Council will review all cases to consider discipline or dismissal of members, who have not remained in compliance with the chapter guidelines.

**Section 5:** The Faculty Council will revise, when necessary, all chapter procedures for selection, discipline, and dismissal of members, all of which must remain in compliance with chapter and national guidelines.

#### **ARTICLE V: MEMBERSHIP**

**Section 1:** Membership is an honor bestowed upon a student. Nomination and selection for membership is by the faculty council and is based on outstanding scholarship, good character, strong, positive leadership, service, and outstanding citizenship. Once selected, members have the responsibility to continue to demonstrate these qualities.

**Section 2:** The Faculty Council reserves the right to award an honorary membership to school officials, principals, teachers, NJHS advisors, or adults in recognition of outstanding service rendered to the school in keeping with the purpose of the NJHS. Honorary members shall have no voice or vote in the chapter affairs.

**Section 3:** Candidates become members when inducted at a special ceremony.

**Section 4:** A National Junior Honor Society member who transfers to another school and brings a letter from the former principal or Chapter Advisor to the new school advisor shall be accepted automatically as a member in the new school's chapter. Transfer members must meet the new chapter's standards within one semester in order to retain membership.

**Section 5:** Members who resign or are dismissed are never again eligible for membership or its benefits.

## ARTICLE VI: SELECTION OF MEMBERS

- Section 1:** To be eligible for membership the candidate must be a seventh or eighth grade student at St. Paul Lutheran School in Boca Raton, Florida.
- Section 2:** Candidates will be nominated by the middle school faculty at St. Paul Lutheran School. Nominations will be given to St. Paul's Faculty Advisor who will then pass the nominations to the Faculty Council. The candidate must have a minimum G.P.A. of 3.6 out of a 4.0. Candidates will be nominated on the basis of demonstrating characteristics of scholarship, service, leadership, character, and citizenship.
- Section 3:** The Faculty Council will review each nomination and select to invite the student to join St. Paul's NJHS chapter on the basis of demonstrating characteristics of scholarship, service, leadership, character, and citizenship. The selection of each member to the chapter shall be by a majority vote (3 out of 5) of the faculty council.
- Section 4:** Upon invitation to join NJHS, the candidate will fill out a brief form stating why he or she believes they are strong in each of the areas. The candidate shall indicate whether or not he or she accepts the invitation into the NJHS.
- Section 5:** A description of the selection process shall be published on the school's website, which is available to all students and parents of the school. The selection procedure shall be determined by the Faculty Council and shall be consistent with the rules and regulations of the National Junior Honor Society.
- Section 6:** The National Council and the NASSP in accordance with their constitution shall not review the judgment of the Faculty Council regarding selection of individual members to local chapters.
- Section 7:** Candidates become official members of the NJHS during an induction ceremony scheduled by the Chapter Advisor.

## ARTICLE VII: DISMISSAL

- Section 1:** The procedure of dismissal shall be determined by the Faculty Council in compliance with the rules and regulations of the National Junior Honor Society. A written description of the dismissal procedure shall be available to interested parties.
- Section 2:** Members who fall below standards which were the basis for their selection shall be promptly warned in writing by the chapter advisor. They will be given a reasonable period of time to correct the deficiency, except in the case of a flagrant violation of school rules or civil laws. A member does not necessarily have to be warned.

- Section 3:** The Faculty Council shall determine when an individual has exceeded a reasonable number of warnings.
- Section 4:** In all cases of impending dismissal, a member shall have the right to a written notification of charges and a hearing before the Faculty Council.
- Section 5:** The National Council and the NASSP shall hear no appeals in dismissal cases.

#### **ARTICLE VIII: EXECUTIVE COMMITTEE**

- Section 1:** The Executive Committee will be comprised of the Christian Day School Board members.
- Section 2:** The Executive Committee shall have general supervision of the chapter affairs, certifying that all chapter activities and procedures follow school policy and regulations.

#### **ARTICLE IX: ACTIVITIES**

- Section 1:** The chapter shall be involved in at least one group service project during the school year.
- Section 2:** Each member should be encouraged to choose and participate in one individual service project each school year.

#### **ARTICLE X: AMMENDMENTS**

These Bylaws will be reviewed annually by the Faculty Council and must be consistent with the National Junior Honor Society constitution and Handbook. Any recommended changes must be approved by the Faculty Council and the principal. Approval must be by a majority 3 out of 5 vote.

#### **ARTICLE XI DEFINITION OF AN EXEMPLARY NJHS CANDIDATE**

- Section 1:** **Scholarship:** Students who have a cumulative G.P.A. of 3.6 (on a 4.0 scale).
- Section 2:** **Service:** The quality is defined through the voluntary contributions made by a student to the school or community, done without compensation and with a positive, courteous, and enthusiastic spirit.
- Section 3:** **Leadership:** Students who are resourceful, good problem solvers, promoters of school activities, idea contributors, dependable, and exemplify positive attitudes about life. Leadership experiences can be drawn from school or community activities while working with others.

**Section 4:** **Character:** Students, who uphold principles of morality and ethics, are cooperative, demonstrate high standards of honesty and reliability, shows courtesy, concern, and respect for others and generally maintains a good and clean lifestyle. Also, shows good citizenship in the classroom.

**Section 5:** **Citizenship:** Students, who understand the importance of civic involvement and have a high regard for freedom, justice, and respect of the American form of government. Students must also demonstrate mature respect, participation and responsibility observed through involvement in school, community organizations and extra-curricular activities.